



**Notice of a public meeting of
Member Support Steering Group**

- To:** Councillors Douglas (Chair), Boyce, Galvin, Looker and Runciman (Vice-Chair)
- Date:** Thursday, 28 November 2013
- Time:** 5.00 pm
- Venue:** The Thornton Room - Ground Floor, West Offices (G039)

AGENDA

1. Declarations of Interest

At this point in the meeting, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes

(Pages 3 - 6)

To approve and sign the minutes of the last meeting held on 1st July 2013.

3. Public Participation

At this pointing the meeting, members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00pm on Wednesday 27th November 2013.**

4. Personal Development Reviews.

Lesley Whiting from the company 'Growing You' will be in attendance at the meeting to talk to the Steering Group about potential frameworks for Personal Development Reviews.

5. Update on Member Training Core (Pages 7 - 14) Programme.

This report provides Members with an update on the Member Training Core Programme.

6. Work Plan (Pages 15 - 16)

Members are asked to consider the Work Plan for the Member Support Steering Group.

Democracy Officer

Laura Bootland

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting Laura Bootland Democracy Officer

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports